

Princeton Broadband MLP - Regular Meeting Minutes

Town of Princeton, MA, Town Hall Annex

June 22, 2017 - 7:30 PM

Present: Chairman: John Rowell (JR), John Kowaleski (JK),
Harold Strock (HS), PBMLP Asst. Mgr. Marty Dell'Erba (MD'E)

- I. Chairman Rowell called the meeting to order at 7:30pm
- II. Minutes of the June 1, 2017 meeting were unanimously approved as amended.
- III. Discussion items

(JK) Pole Survey - on-going discussion

It must be verified that Charter Communications' "cable space" is properly made-ready per UCSEng audit specifications and Verizon (VZ) contract.

- Toward this end, (JK), while reviewing merged App 2 and 3 data sets, discovered that not all VZ data was properly merged in the master database. Additional coding is required to assure all VZ data propagates to all sector maps.
- (JK) also discovered that VZ completed work means Princeton "physical space" has been assigned as available although actual work may not be done.
- **Action Steps: (JK)** will correct the merge problem and reissue all pole sector maps. **(JK) and (HS)** will schedule field confirmation surveys using the republished maps

IV PBMLP Closeout There is no formal process protocol to follow.

V (JR) MBI Report - Status of reimbursement

PBMLP seeks compensation for its engineering, system design, pole make-ready and some related expenses.

Action Steps: (JR) to draft an email to rep Kim Ferguson soliciting advice.
BOS (JFudeman) and (JR) initiating emails and phone calls to Peter Larkin, MBI, to obtain face-to-face meeting.

VI Assistant Manager Administrative Actions (MD'E)

No payments required this term.

Six month lag time experience with "refund" checks – lag makes account reconciliation difficult

Preliminary attorney phone consultation charges to be covered by Town.

VII Meeting adjourned at 8:15pm

Respectfully submitted, Harold B. Strock, clerk 7/5/17